**COMMITTEE ON Academic Policy and Planning**

**Meeting Minutes**

**Meeting Date: 9 November 2016**

**Location:** Hawaii Hall 208

**Attendance:** [P = Present; A = Absent; E = Excused]

| **MEMBERS** | | **MEMBERS** | | **MEMBERS** | | **GUESTS** | **TIME** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| ADY, Jeffrey | P | POWELL, Brian | P | BUTLER, Marguerite (SEC liaison) | P |  |  |
| ERICSON, David | E | WARD, Cynthia | E |  |  |  |  |
| GOSNELL, William | P | WILKENS, George | P |  |  |  |  |
| KOZOK, Ulrich | P | Kauai, William | E |  |  |  |  |
| MOBLEY, Joseph | P |  |  |  |  |  |  |

| **SUBJECT** | **DISCUSSION / INFORMATION** | **ACTION / STRATEGY / RESPONSIBLE PERSON** |
| --- | --- | --- |
| **CALL TO ORDER**  **3:00 p.m.** | Called to order at 1500 hrs. by W. Gosnell |  |
| **MINUTES** | Minutes of Oct 12 meeting approved  Marguerite Butler welcomed as SEC representative for this meeting due to C. Sorensen-Irvine excused absence.  W. Gosnell updated the committee on the 2016 Chair’s Leadership retreat.  RP 9.214 teaching equivalences revision to policy. Marguerite expressed that BoR is now revisiting the issue, so it is not for CAPP to deal with at the moment. Joanne Itano is also revising.  Discussion regarding the new course evaluation system (CES) that is being tested by the administration. The CES was opposed by the MFS on May 4, 2016; however, the administration continues forward. A request by Debbie Halbert to meet with CAPP was approved for the Dec. 7 meeting. This is to replace eCAFE and was originally spearheaded by Linda Johnsrud, but she has left.  Due to conflict, the Dec. 7 meeting was decided to be held in Edmondson, Rm. 215  Discussion about 23.12: High D/F/I/W, no current updates.  Discussion about 54.12: Grade Replacement, the current policy is set to expire, so we will need to gather data to understand if it is effective and required to continue.  Low degree number programs. M. Butler provided background on BoR, stating that the BoR gets many requests for new programs from the system that seem fiscally irresponsible. BoR wants to understand how existing programs are faring before approving new initiatives. B. Powell and J. Mobley volunteered to draft a document of the negative impacts the low program list is having on various departments and schools and present to the BoR meeting in Jan.  New Business:  A discussion about whether CAPP could draft a resolution in support of COE remaining at Mānoa (in light of legislative action). Any action was tabled as it was thought that COE had already successfully lobbied legislature.  M. Butler introduced information about UH-Mānoa administration pursuing potential partnerships with private, for-profit services to “sell” UHM courses to be taught in foreign schools. Navitas was one company listed. This is an issue that will be monitored by SEC, but CAPP may need to take action in the future.  M. Butler introduced new agenda item regarding the GenEd requirements of UHM. SEC is concerned that the GenEd requirements may be too much of a burden on student’s total credit hours. M. Butler stated that the GEC is overworked with course proposals and asked CAPP to consider examining GenEd, including: can it be slimmed down? Does altering GenEd impact WASC? Are the current requirements for the student’s or department’s benefit? B. Powell said that this is too significant of an issue to accept. Committee agreed to collect data on GenEd requirements of peer institutions to understand where UHM fits in terms of credit hour burden. | (a) G. Wilkins  (b) J. Mobley  (c) B. Powell and J. Mobley  (d) unassigned  (e) unassigned |
|  |  |  |
|  |  |  |
|  |  |  |
| **ADJOURNMENT** | 1700 hrs. |  |

Respectfully submitted by Jeff Ady.

Approved 12/7/16 with 6 votes in favor of approval and 0 against.